

ARTICLE VI. THE P&A SENATE (Changes to this article are subject to vote only by the P&A Senate)

1. Powers

The responsibility of the P&A Senate shall include but not be limited to matters relating to the work of the academic professional and administrative staff.

The P&A Senate may delegate to campus organizations responsibility for matters concerning only one campus of the University.

2. Membership

a. The P&A Senate shall be composed of the following voting members:

(1) the elected members of the P&A Senate;

(2) the elected members of the P&A Consultative Committee if not already elected to the P&A Senate; and

b. The P&A Senate members elected to the University Senate whose terms on the P&A Senate have expired, the past chair of the P&A Consultative Committee, and P&A serving on P&A, Civil Service, Faculty, Student, and University Senate committees who are not already members of the P&A Senate shall serve as ex officio nonvoting members.

c. For the purposes of this constitution, the bylaws, and the rules, and to be eligible to be elected to the P&A Senate, the term "P&A" shall mean Academic Professional and Administrative Staff as defined by the Regents' Policy "Employee Group Definition" who have been at the University for six months or more and hold 50 percent time or greater appointments.

d. The manner in which P&A are elected to the P&A Senate and the University Senate shall be prescribed in the bylaws.

3. P&A Senate Officers

The officers of the P&A Senate shall be the chair, chair-elect, and subcommittee chairs. The selection and duties of the officers shall be set forth in the bylaws.

4. P&A Senate Meetings – Call – Quorum

a. The P&A Senate shall hold regular meetings, at least twice in each semester of the academic year, at a time and place determined by the P&A Consultative Committee.

b. Special meetings of the P&A Senate may be held upon the call of the chair, three members of the P&A Consultative Committee, or upon written request of five members of the P&A Senate. Senators shall be given notice of any special session by the Senate staff at the earliest possible date and not less than two days before the meeting. Only subjects specifically listed on the proposed agenda for any special session may be considered at that meeting.

c. At any regular or special meeting of the P&A Senate, a majority of its membership (not including vacant seats) shall constitute a quorum.

d. Only elected P&A Senate members (or their designated alternates), P&A Consultative Committee members, and, in the case of a tie, the presiding officer, shall be entitled to vote. All P&A may be present at P&A Senate meetings and shall be entitled to speak and to offer motions for P&A Senate action.

5. P&A Senate Agenda and Minutes

a. The agenda and minutes of each P&A Senate meeting shall be distributed in the manner specified in the Rules. Matters under P&A Senate jurisdiction, including proposed amendments to this Constitution or Bylaws, may be submitted by any committee of the P&A Senate or any P&A Senate member.

b. Committees and P&A Senators shall submit items for action to the P&A Consultative Committee at least one week before the P&A Senate meeting.

6. Twin Cities P&A Delegation

The Twin Cities P&A members of the P&A Senate shall constitute the Twin Cities P&A Delegation. The P&A Senate shall refer to the Twin Cities P&A Delegation any matters which pertain only to the Twin Cities campus. Committees which deal only with matters that pertain to the Twin Cities campus shall report to the Twin Cities P&A Delegation. The Twin Cities P&A Delegation shall meet as needed to conduct business at the call of the chair, three members of the P&A Consultative Committee, or upon written request of five members of the Twin Cities P&A Delegation. The officers of the P&A Senate shall serve as the officers of the Twin Cities P&A Delegation and all procedures and rules established in the constitution, bylaws, and rules for the P&A Senate shall apply to the Twin Cities P&A Delegation as appropriate. When questions arise, the P&A Consultative Committee shall determine the application of the constitution, bylaws, and rules to the Twin Cities P&A Delegation.

7. Committees of the P&A Senate

The P&A Senate may establish standing committees and may also create special committees. Membership on P&A Senate committees and procedures for electing or appointing members are described in the Bylaws. Committees may appoint subcommittees.