

5. Student Senate Committee Charges

A. ACADEMIC HEALTH CENTER STUDENT CONSULTATIVE COMMITTEE

The Academic Health Center Student Consultative Committee (AHC SCC) shall represent the graduate, professional, and undergraduate students and not the individual institutes, colleges, schools, or departments within the Academic Health Center.

Membership:

The Academic Health Center Student Consultative Committee shall be composed of 15 student members [2 from the Medical School-Twin Cities, and 1 each from Dental Hygiene, Dentistry, the Medical School-Duluth, Medical Lab Sciences-Rochester, Medical Lab Sciences-Twin Cities, Mortuary Science, Nursing-Rochester, Nursing-Twin Cities, Occupational Therapy-Rochester, Occupational Therapy-Twin Cities, Pharmacy-Duluth, Pharmacy-Twin Cities, Physical Therapy, Public Health, and Veterinary Medicine.]. Each member is elected/appointed by his/her respective student board if one exists. Otherwise appointments shall be made by a program advisor.

The Academic Health Center Student Consultative Committee shall elect its chair from amongst its members for a one year term of office. The chair shall be eligible for re-election to that position.

Duties and Responsibilities

- a. To meet at least monthly to discuss matters of concern to students.
- b. To meet regularly with the Senior Vice President for the Health Sciences, the Assistant Vice President for Education, and other academic officers to represent the viewpoints of students.
- c. The chair shall meet each semester with the chair of the AHC Faculty Consultative Committee to discuss issues of concern to both faculty and students, and the two committees shall meet jointly as deemed necessary by the chairs.
- d. The chair shall meet each semester with the chair of CHIP to discuss issues of concern to both groups.
- e. Each representative shall report to his/her student board/class at least once each semester.
- f. To meet and report to the Student Senate Consultative Committee as needed.

B. STUDENT AFFAIRS COMMITTEE

The Student Affairs Committee is concerned with all issues dealing with the welfare of students at the University of Minnesota.

Membership

The Student Affairs Committee shall be composed of:
6 faculty/academic professional members,
12 students,
1 civil service member,
1 alumni representative, and
ex officio representation as specified by vote of the Student Senate.

Student members shall exceed by at least one the total of other voting members. Faculty, academic professional, civil service, and student members shall be appointed by the Committee on Committees. The alumni member shall be appointed by the director of alumni relations.

Duties and Responsibilities

- a. To formulate and recommend to the Senate policies pertaining to all student affairs and all University-registered student organizations that are not within the control or supervision of any other committee of the Senate.
- b. To provide a comprehensive link between the University and all University student organizations in accordance with the defined relationship between the student organization and the University as described in the Policy on Registration and Classification of Student Groups for the Twin Cities campus and as defined by system campuses.
- c. To be concerned with the general welfare of international students and the services and affairs that pertain to them.
- d. To provide a link between health service staffs and the University community and to address problems in providing effective and efficient health care.
- e. To be concerned with the safety of students, both on and off campus.
- f. To recommend to the Senate Consultative Committee such actions or policies as it deems appropriate.

C. STUDENT COMMITTEE ON COMMITTEES

The Student Committee on Committees appoints students members of certain committees of the University Senate, Faculty Senate, and Student Senate, and advises the Student Consultative Committee on the committee structure of the Student Senate.

Membership

The Senate Committee on Committees shall be composed of 5 elected students.

Of the 5 student members, three shall be elected by the Student Consultative Committee from among their members. Of these three members, at least one must be from the Twin Cities and at least one must be from a system campus. This election will take place at the May Student Consultative Committee meeting. The remaining two members shall be elected from among the student senators by the Student Senate at their final meeting of the academic year. One seat is designated for a system campus student senator and the second seat is designated for a Twin Cities student senator. If quorum is not present at the final Student Senate meeting, nominations will be sought and the election will be conducted by the Student Consultative Committee.

Student vacancies shall be filled in accordance with the preceding procedures for the balance of any unexpired term.

The Student Committee on Committees shall elect its chair from amongst its members for a one-year term of office. The chair is eligible for re-election to that position

Duties and Responsibilities

- a. To forward annually to the Student Senate for approval names of undergraduate students, graduate/professional students, and chairs it recommends for appointment to those committees of the Student Senate specified in the Bylaws of the Student Senate. The committee shall give consideration to 1) representation from the various campuses and units when appropriate; 2) the number of committees on which the undergraduate student or graduate/professional student member currently is serving; 3) the recommendations of the respective committee chairs, faculty, academic professional, undergraduate student and graduate/professional student members, and the presidents of the respective student associations; and 4) expressions of interest in committee service offered by undergraduate students and graduate/professional students. In addition, the committee shall select student senators for committee membership when appropriate to encourage communication between the Student Senate and the committees and shall strive to assure full and adequate representation by race, gender, and class rank in constituting committees.
- b. To solicit annually from each all students a list of Senate committees in which the student has an interest in serving.
- c. To review periodically the committees of the Student Senate and recommend to the Student Consultative Committee any changes in committee structure, charge, or membership which it deems appropriate.

- d. To review and forward as appropriate to the Student Senate any proposed changes to the charge, membership, or ex officio members for committees of the Student Senate prior to approval from the Student Senate.
- e. To recommend to the Senate Committee on Committees, the Student Consultative Committee, and the Senate Consultative Committee such actions or policies as it deems appropriate.

D. STUDENT CONSULTATIVE COMMITTEE

The Student Consultative Committee shall represent the students at large and the seven recognized University of Minnesota student governance organizations, including the Council of Graduate Students (COGS), Crookston Student Association (CSA), Minnesota Student Association (MSA), Morris Campus Student Association (MCSA), Professional Student Government (PSG), Rochester Student Association (RSA), and the University of Minnesota Duluth Student Association (UMDSA).

The Student Consultative Committee shall serve as the consulting body to the president and as the executive committee of the Student Senate.

Membership

The Student Consultative Committee shall be composed of:

- one representative of COGS
- one representative of CSA
- one representative of MSA
- one representative of MCSA
- one representative of PSG
- one representative of RSA
- one representative of UMDSA
- the chair, vice chair, and ranking student senator of the Student Senate.

A student governance representative members shall be a member of the respective student governance organization who is elected or appointed in accordance with procedures determined by the respective campuses' student governance organizations.

Student vacancies shall be filled in accordance with procedures determined by the respective campuses for the balance of any unexpired term until the next regular election.

The chair of the Student Senate shall also serve as the chair of the Student Consultative Committee. The vice chair of the Student Senate shall also serve as the vice chair of the Student Consultative Committee. The ranking student senator of the Student Senate shall also serve as the ranking student senator of the Student Consultative Committee. Chair, vice chair, and ranking student senator elections should be subject to the following provisions:

- The chair, vice chair, and ranking student senator shall not also hold executive, elected, or appointed positions in their respective student governance organizations.
- If either the chair, vice chair, or ranking student senator has already been elected to the Student Consultative Committee as a regular member, they must concede that position to another student, to be chosen as soon as possible by the appropriate student governance organization.
- If either the chair-elect, vice chair-elect, or ranking student senator -elect has already been elected to or will hold an executive or elected position in their respective student governance organization during the upcoming year, they must concede that position prior to taking office in the Student Senate.
- The chair, vice chair, and ranking student senator of the Student Senate shall be elected by the Student Senate in accordance with the Senate Constitution, Article 5, Section 3 (a).
- The chair, vice chair, and ranking student senator are eligible for re-election to these positions.

The seven members who serve on the Senate Consultative Committee shall be composed of:

- the chair of the Student Senate
- six of the seven student governance representatives.

The Student Consultative Committee will vote to determine which student governance representatives will serve on the Senate Consultative Committee.

Duties and Responsibilities

Consultative

- a. To meet separately from the Senate Consultative Committee as a consultative body, when necessary, to discuss with the president, or others, matters of concern to the student body.
- b. To initiate whatever studies it deems necessary and appropriate or to request such studies from the president or senior academic officers or from committees of the Senate.
- c. To advise the president on procedures for making major administrative appointments and to participate in the selection process.
- d. To receive from any student notification of concerns which may require consultation with the president or senior academic officers.

Steering

- a. To superintend and direct all committees reporting to the Student Senate, which includes the authority to require that any committee reporting to the Student Senate report on any matter within its jurisdiction within 30 days.
- b. To receive recommendations of any student who wishes to present a proposal to the Student Senate and to refer or act upon such recommendations as it deems appropriate.
- c. To serve as a coordinating body between the president and the Student Senate or a committee reporting to the Senate.
- d. To serve as a coordinating body between the recognized student governance organizations and the Student Senate or a committee reporting to the Student Senate.
- e. To prepare and approve the agenda for each meeting of the Student Senate in accordance with the Constitution, Bylaws, and Rules of the University Senate.

Executive

- a. To serve as a deliberative body of the Student Senate on all major items the Student Senate deems necessary and appropriate.
- b. To act on behalf of the Student Senate when a decision is required prior to the next scheduled meeting of the Student Senate and when a decision is required when it would not be possible to convene a special meeting of the Student Senate in a timely fashion; such actions will be reported to the Student Senate at its next meeting and the Student Senate may then overrule the Student Senate Consultative Committee.

- c. To examine any action taken affecting students by the Board of Regents, the central administration, or by another individual or body having any relationship with the University.
- d. To report regularly on any matters which, in its judgment, should be brought to the attention of the University at large or specifically to the attention and consideration of the Student Senate.
- e. To appoint or assist in appointing, when requested, members of non-Senate committees.
- f. To appoint special committees or subcommittees or to employ other devices which it deems necessary and appropriate.
- g. To dispose of business which appears to be not germane to the purposes of the Student Senate.